



STATE OF MISSISSIPPI  
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

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EXECUTIVE DIRECTOR

TO: State Agency Budget and Finance Officers  
FROM: Cille Litchfield, DFA Deputy Executive Director  
DATE: June 11, 2010  
SUBJECT: MMRS and SAAS Costs to Be Included in FY2012 Budget Requests

The Department of Finance and Administration (DFA), Mississippi Management and Reporting System (MMRS), is providing the estimates needed for preparing your FY2012 budget requests for both SAAS, billed monthly, and other MMRS costs, billed quarterly. ***Estimates were projected based on the estimated expenditures for FY2012.*** These are only estimates and should represent a maximum billing to your agency unless there is a material change in your agency's organization during FY2011 or FY2012. The estimates assume 100% of the budget is expended. The statistical basis used for these estimates is FY2009.

**SAAS Operational Charges for FY2011 and FY2012**

Attached to this memorandum is a schedule titled "FY2011 and FY2012 SAAS Estimated Billing" detailing the estimated SAAS charges by agency. The SAAS Operations budget is essentially level funding for FY2010 – FY2012. The SAAS operational expenses include application service provider (ASP) fees for electronic invoice and payment processing and e-procurement support. SAAS production costs should be included in your contractual services budget request under minor object code 61615. The entry in the table for your agency should be used for both FY2011 and FY2012.

**MMRS Charges - FY2012 Recovery of FY2011 Estimated Expenditures**

Attached to this memorandum also is "FY2012 for FY2011 MMRS RF Estimated Billing". MMRS charges are included on your contractual services schedule under minor object code 61616. Agencies should use this estimate in preparation of your FY2012 budget requests. These estimated charges reflect planned spending for FY2011 and include all estimated operational costs including the following:

- SAAS
  - Additional WebProcure® expansion for round trip catalogs and EPLS.
  - Support for Fleet, Fixed Assets, and Depreciation.
  - Master lease purchase payments for the MICR enabled printing solution.
- SPAHRS
  - Master lease purchase payments for the MICR enabled printing solution.
- MAGIC:
  - Complete the procurement activities for the software solution and planning/requirements development effort, and procurement for implementation services. Note – the actual implementation costs of MAGIC are being funding through bond proceeds.

FY2011 billings for the recovery of FY2010 expenditures are projected to be in line with the FY2010 billings. This would be under the estimate if this continues to stand up and is due to access to ARRA and BCF funds to support the required stimulus, transparency, and other projects in progress.

**Summary**

This memorandum is being distributed to the Legislative Budget Office, the DFA Office of Budget and Fund Management, and the members of the MMRS Steering Committee. Please direct any questions regarding the information in this memorandum to me at [litchc@dfa.state.ms.us](mailto:litchc@dfa.state.ms.us) or by phone at (601) 359-1433. You may also request a detailed breakdown of the estimated for your agency by emailing me at [litchc@dfa.state.ms.us](mailto:litchc@dfa.state.ms.us).

Attachments (2)

	SAAS Allocation 3130
AGRICULTURAL AVIATION	3.50
AGRICULTURE & COMMERCE	13,475.25
ANIMAL HEALTH	3,882.21
ARCHITECTURE	723.42
ARCHIVES AND HISTORY	9,024.29
ARTS COMMISSION	3,035.40
ATHLETIC COMMISSION	405.76
ATTORNEY GENERAL	22,435.14
AUCTIONEERS COMMISSION	344.06
BANKING AND CONSUMER FINANCE	3,832.10
BARBER EXAMINERS	572.00
BOSWELL REGIONAL CENTER	29,390.45
CAPITAL DEFENSE COUNSEL	1,467.58
CAPITAL POST-CONVICTION COUNSEL	944.08
CENTRAL MS RESIDENTIAL CENTER	7,605.72
CHIROPRACTIC EXAMINERS	217.97
COAST COLISEUM	2.42
COMMISSION ON THE STATUS OF WOMEN	94.84
COMMUNITY AND JUNIOR COLLEGES	6,310.86
CONTRACTORS	2,032.85
CORRECTIONS	55,822.60
COSMETOLOGY	2,098.59
COUNSELORS	352.68
DENTAL EXAMINERS	905.82
EAST MS STATE HOSPITAL	33,600.02
EDUCATION	113,484.03
ELLISVILLE STATE SCHOOL	60,026.21
EMERGENCY MANAGEMENT	29,154.69
EMPLOYMENT SECURITY	39,630.67
ENVIRONMENTAL QUALITY	54,723.84
ETHICS	463.96
FAIR COMMISSION	8,055.42
FINANCE AND ADMINISTRATION	58,631.13
FORESTRY COMMISSION	24,030.70
FUNERAL SERVICES	592.74
GAMING COMMISSION	6,112.82
GEOLOGISTS	383.40
GOVERNORS OFFICE	4,175.37
GRAND GULF MIL MONUMENT	633.43
GULFPORT PORT AUTHORITY	36.64
HEALTH DEPARTMENT	215,135.70
HOME CORPORATION	15.35
HOUSE OF REPRESENTATIVES	9,382.34
HUDSPETH REGIONAL CENTER	31,553.71
HUMAN SERVICES	204,249.44
INDIGENT APPEALS	993.39
INFORMATION TECHNOLOGY SERVICES	103,282.58
INSTITUTE FOR FOREST INVENTORY	226.05
INSTITUTIONS OF HIGHER LEARNING	1,267.96
INSURANCE	9,878.08
JUDICIAL PERFORMANCE COMMISSION	649.87

LEGISLATIVE BUDGET OFFICE	437.01
LEGISLATIVE JOINT OPERATION	681.93
LIBRARY COMMISSION	5,671.22
MARINE RESOURCES	14,676.10
MASSAGE THERAPY	223.09
MEDICAID	18,414.97
MEDICAL LICENSURE	3,129.96
MENTAL HEALTH	13,542.34
MILITARY	26,373.14
MISSISSIPPI DEVELOPMENT AUTHORITY	68,188.04
MISSISSIPPI ADOLESCENT CENTER	4,580.03
MISSISSIPPI PUBLIC BROADCASTING	7,576.63
MISSISSIPPI STATE HOSPITAL	95,070.13
MOTOR VEHICLE	1,777.43
MS BUSINESS FINANCE CORP	187.25
NORTH MS REGIONAL CENTER	33,454.26
NORTH MS STATE HOSPITAL	11,122.31
NURSING	1,855.29
NURSING HOME ADMINISTRATORS	462.07
OIL AND GAS	9,399.58
OPTOMETRY	131.75
PAT HARRISON WATERWAY	0.81
PEARL RIVER BASIN DEVELOPMENT	0.81
PEARL RIVER VALLEY WATER SUPPLY	0.81
PEER	1,007.40
PHARMACY	2,577.63
PHYSICAL THERAPY	490.09
PORT OF PASCAGOULA	1.08
PROFESSIONAL ENGINEERS & LAND SURVEYORS	880.23
PSYCHOLOGICAL EXAMINERS	184.56
PUBLIC ACCOUNTANCY	782.16
PUBLIC EMPLOYEES RETIREMENT	4,317.34
PUBLIC SAFETY	86,189.42
PUBLIC SERVICE COMMISSION	2,800.18
REAL ESTATE APPRAISER LICENSING	494.94
REAL ESTATE COMMISSION	1,506.91
REGISTRATION FOR FORESTERS	71.67
REHABILITATION SERVICES	429,931.38
RIVER PARKWAY COMMISSION	54.16
SECRETARY OF STATE	16,592.29
SENATE	5,724.29
SOCIAL WORKERS MARRIAGE FAMILY THERAPY	642.05
SOIL AND WATER	2,545.82
SOUTH MS REGIONAL CENTER	20,354.60
SOUTH MS STATE HOSPITAL	8,907.34
SPECIALIZED TREATMENT FACILITY	5,112.15
STATE AID ROAD	7,471.56
STATE AUDITOR	6,541.21
STATE FIRE ACADEMY	3,588.26
STATE PERSONNEL BOARD	10,849.66
SUPREME COURT	12,416.38
TAX COMMISSION	490,813.02

TELECOMMUNICATION CENTER	9.97
TENNESSEE TOMBIGBEE WATERWAY	11.32
TOMBIGBEE WATER MANAGEMENT	0.81
TRANSPORTATION	267,214.28
TREASURY	49,261.17
VETERANS AFFAIRS	29,776.55
VETERANS HOME PURCHASE	7,161.71
VETERANS MONUMENT COMM	4.04
VETERINARY DIAGNOSTIC LABORATORY	1.62
VETERINARY MEDICINE	372.89
VOLUNTEER SERVICES	22.10
WILDLIFE FISHERIES AND PARKS	92,240.83
WORKERS COMPENSATION	3,340.66
YELLOW CREEK PORT	6.47
Total	3,064,578.29

	61616 TOTAL
AGRIBUSINESS COUNCIL	10.15
AGRICULTURAL AVIATION	78.74
AGRICULTURE & COMMERCE	35,300.70
ANIMAL HEALTH	6,823.28
ARCHITECTURE	1,374.11
ARCHIVES AND HISTORY	26,281.68
ARTS COMMISSION	5,598.50
ATHLETIC COMMISSION	1,790.33
ATTORNEY GENERAL	73,605.44
AUCTIONEERS COMMISSION	669.36
BANKING AND CONSUMER FINANCE	11,777.67
BARBER EXAMINERS	1,816.54
BOSWELL REGIONAL CENTER	104,459.77
CAPITAL DEFENSE COUNSEL	3,733.37
CAPITAL POST-CONVICTION COUNSEL	2,655.41
CENTRAL MS RESIDENTIAL CENTER	28,605.27
CHIROPRACTIC EXAMINERS	544.97
COAST COLISEUM	1.78
COMMISSION ON THE STATUS OF WOMEN	94.51
COMMUNITY AND JUNIOR COLLEGES	11,083.02
CONTRACTORS	4,254.13
CORRECTIONS	438,342.53
COSMETOLOGY	5,571.83
COUNSELORS	448.22
DENTAL EXAMINERS	2,210.73
EAST MS STATE HOSPITAL	124,352.02
EDUCATION	248,185.36
ELLISVILLE STATE SCHOOL	272,870.43
EMERGENCY MANAGEMENT	68,651.70
EMPLOYMENT SECURITY	153,788.88
ENVIRONMENTAL QUALITY	103,093.48
ETHICS	2,167.41
FAIR COMMISSION	28,660.02
FINANCE AND ADMINISTRATION	138,120.99
FORESTRY COMMISSION	68,555.51
FUNERAL SERVICES	1,644.89
GAMING COMMISSION	18,873.51
GEOLOGISTS	610.42
GOVERNORS OFFICE	10,398.71
GRAND GULF MIL MONUMENT	1,553.28
GULF COAST RESEARCH	55.70
GULFPORT PORT AUTHORITY	417.04
HEALTH DEPARTMENT	591,288.08
HOME CORPORATION	11.34
HOUSE OF REPRESENTATIVES	60,842.13
HUDSPETH REGIONAL CENTER	114,834.55
HUMAN SERVICES	727,134.01
INDIGENT APPEALS	3,053.10
INFORMATION TECHNOLOGY SERVICES	94,328.95
INSTITUTE FOR FOREST INVENTORY	257.29
INSTITUTIONS OF HIGHER LEARNING	936.08

INSURANCE	21,508.35
JACKSON STATE UNIVERSITY	213.53
JUDICIAL PERFORMANCE COMMISSION	2,510.13
LEGISLATIVE BUDGET OFFICE	5,379.35
LEGISLATIVE JOINT OPERATION	511.02
LIBRARY COMMISSION	10,784.11
MARINE RESOURCES	34,803.33
MASSAGE THERAPY	479.44
MATH AND SCIENCE	139.83
MEDICAID	109,905.06
MEDICAL LICENSURE	6,713.11
MENTAL HEALTH	26,280.52
MILITARY	206,421.90
MISSISSIPPI DEVELOPMENT AUTHORITY	53,473.82
MISSISSIPPI ADOLESCENT CENTER	15,410.81
MISSISSIPPI DEVELOPMENT AUTHORITY	42,379.24
MISSISSIPPI PUBLIC BROADCASTING	23,355.93
MISSISSIPPI STATE HOSPITAL	391,518.96
MISSISSIPPI STATE UNIVERSITY	1,568.98
MOTOR VEHICLE	2,554.19
MS BUSINESS FINANCE CORP	138.24
NORTH MS REGIONAL CENTER	135,311.17
NORTH MS STATE HOSPITAL	41,331.21
NURSING	6,134.72
NURSING HOME ADMINISTRATORS	1,041.68
OIL AND GAS	13,276.80
OPTOMETRY	249.58
PAT HARRISON WATERWAY	2,364.44
PEARL RIVER BASIN DEVELOPMENT	296.53
PEARL RIVER VALLEY WATER SUPPLY	2,515.90
PEER	8,650.11
PHARMACY	4,661.11
PHYSICAL THERAPY	1,356.57
PORT OF PASCAGOULA	0.80
PROFESSIONAL ENGINEERS & LAND SURVEYORS	2,518.58
PSYCHOLOGICAL EXAMINERS	397.65
PUBLIC ACCOUNTANCY	3,092.13
PUBLIC EMPLOYEES RETIREMENT	19,866.62
PUBLIC SAFETY	274,654.96
PUBLIC SERVICE COMMISSION	14,517.49
REAL ESTATE APPRAISER LICENSING	1,622.15
REAL ESTATE COMMISSION	4,476.54
REGISTRATION FOR FORESTERS	154.45
REHABILITATION SERVICES	460,459.39
RIVER PARKWAY COMMISSION	39.98
SECRETARY OF STATE	31,544.29
SENATE	34,108.34
SOCIAL WORKERS MARRIAGE FAMILY THERAPY	1,506.85
SOIL AND WATER	4,870.54
SOUTH MS REGIONAL CENTER	100,056.43
SOUTH MS STATE HOSPITAL	36,382.30
SPECIALIZED TREATMENT FACILITY	21,649.96

STATE AID ROAD	11,389.09
STATE AUDITOR	27,088.87
STATE FIRE ACADEMY	16,978.05
STATE PERSONNEL BOARD	24,040.43
SUPREME COURT	68,297.77
TAX COMMISSION	436,401.42
TELECOMMUNICATION CENTER	7.35
TENNESSEE TOMBIGBEE WATERWAY	13.39
TOMBIGBEE WATER MANAGEMENT	501.02
TRANSPORTATION	807,623.12
TREASURY	44,561.37
UNIVERSITY MEDICAL CENTER	1,123.35
UNIVERSITY OF MISSISSIPPI	492.05
UNIVERSITY OF SOUTHERN MISSISSIPPI	984.09
VETERANS AFFAIRS	147,217.38
VETERANS HOME PURCHASE	7,757.10
VETERANS MONUMENT COMM	2.99
VETERINARY DIAGNOSTIC LABORATORY	107.80
VETERINARY MEDICINE	1,128.13
VOLUNTEER SERVICES	16.31
WILDLIFE FISHERIES AND PARKS	177,630.80
WORKERS COMPENSATION	9,731.44
YELLOW CREEK PORT	123.72
Total	7,570,193.08